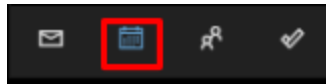
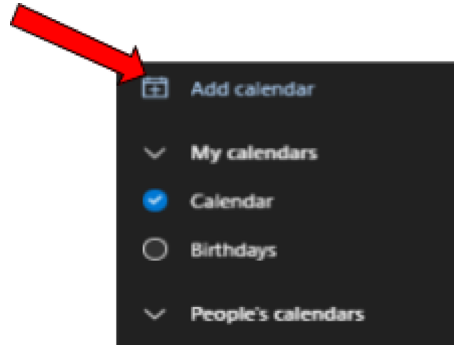


Microsoft Outlook - Accessing Public Calendar (web based version):

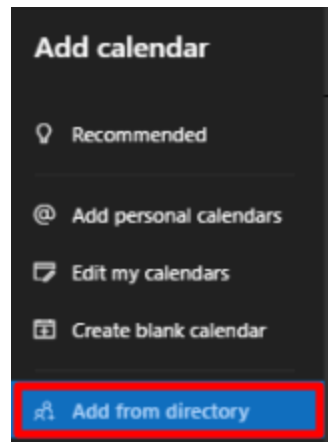
1. Click on the calendar page in Outlook-



2. Select add calendar



3. Click on add from directory



4. Type the person, group calendar you want to add

